



We Are Marray!

Longview Elementary School's Library Materials Agreement

Dear Parent or Guardian,

At Longview Elementary we understand the value of practicing reading in order to become better readers. We have a large library with a large variety of materials for students to choose from. In order to have quality library materials readily available, we ask for your support and help in seeing that students observe the following:

- Books need to be returned on time. All students will have their books for one week, if they have selected a book that requires more time for reading they may recheck their book out for additional time. Kindergarten students will check one book out which will stay in their classroom for reading. 1st – 6th grade students are allowed to check two books out. One book stays at school for reading during the school day, and the other is allowed to be brought home.
- Students are responsible for the care and condition of library materials in their possession. It will be necessary to charge parents/guardians for lost or damaged items. If materials are not returned or paid for at the end of the school year students will be ineligible to participate in end-of-year activities. As such it is important to help your child remember to not leave their books out where young siblings, food, art supplies, or pets could damage them.
- If a book is damaged, **please do not try to repair it yourself**. Return the damaged book to the library so that we may try to repair it with magic tape and glue specifically designed for book repairs. If the book is damaged beyond repair, the book will have to be paid for.
- Students will not be allowed to check out additional materials if they have items already checked out that have not been returned and/or paid for.

Keep an eye out for information and reading challenges to come home throughout the year.

Thank you for your support of the library program!

